SHOWING INSTRUCTIONS

Please review these instructions before requesting access to the rental property.

ALL SHOWINGS MUST BE SCHEDULED IN ADVANCE

1. **Contact the Showing Coordinator**
   Call Marina at **917-687-2179** to request and schedule the showing.

2. **Provide Showing Details**
   Be prepared to provide the agent name, brokerage, client name, property address, requested date, and requested time.

3. **Receive Access Instructions**
   Once the appointment is confirmed, Marina will provide the lockbox code directly to the showing agent.

4. **Protect Property Access**
   Do not share the lockbox code with clients or any unauthorized person. Confirm all doors are locked and the key is returned to the lockbox after the showing.

Important: Showing access is not authorized until Marina confirms the appointment and provides the lockbox code.