Marine Terrace
POMPANO BEACH

SELLING YOUR APARTMENT

Know Our Governing Docs

The Marine Terrace Association's (MTA) "By-Laws" and "Rules and Regulations" stipulate the following:

- The Buyer will be interviewed prior to Board approval.
- The Buyer must be approved by the Board before a purchase goes to closure.
- The Buyer must have purchased homeowner's insurance.
- If the Buyer changes the locks, they must provide a copy of the new key or entry code to the Property Manager.

Start the Process

Step 1

Your Listing Agent should instruct your Buyer to complete the

Marine Terrace Buyer Screening Application

by logging into

*****.mycondoapplication.com**

then entering code 1001

NOTE! advise your Buyer that they will need to have:

- A PDF of the signed Purchase Contract between you and the Buyer
- Photo IDs of the applicants
- A major credit card (for the application fee)

Step 2

The MTA Board reviews your Buyer's **Marine Terrace Buyer Screening Application**.

Step 3

Upon application approval, The MTA Board interviews your Buyer.

Step 4

The Title Company will provide you and your Buyer with multiple documents requiring signatures. Of those documents, The MTA requires the following two signed documents:

- **The Marine Terrace Association, Inc. Apartment Lease**

- **Estoppel Request Form**

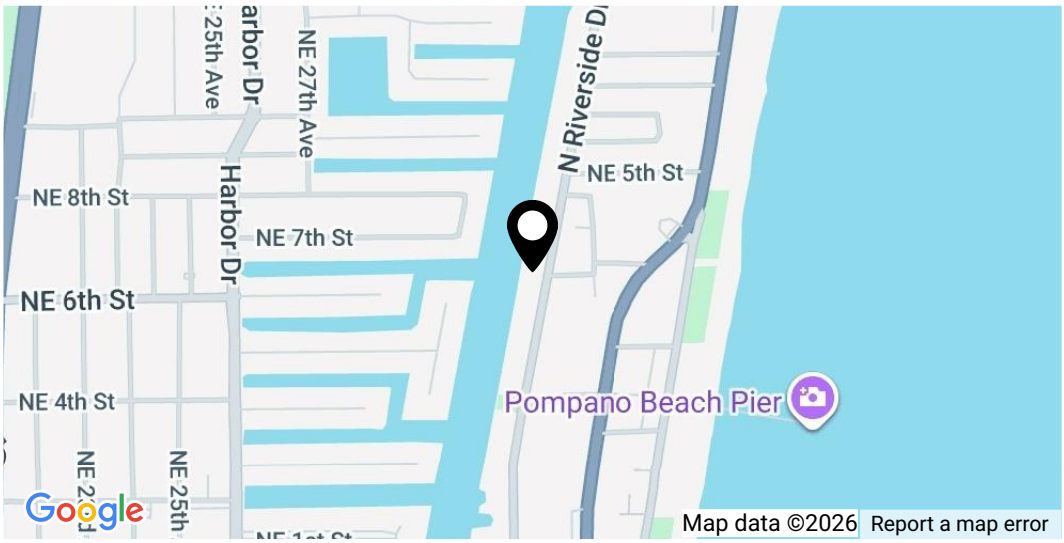
Step 5

You and your Buyer go to closing.*****

****Remember, you can't go to closing until you and your Buyer have completed Steps 1-4.***

LOCATON

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