The Lakes at Boca Rio
Homeowners Association, Inc.

8170 Boca Rio Drive
Boca Raton, Florida 33433
Office (561) 479- 4324 ■ **Fax** (561) 367-3540 ■ **e-mail:** hoa@lakesatbocario.com

APPLICATION OF APPROVAL FOR PURCHASE, DEVISE, INHERITANCE OR OTHER TRANSFERS

1. All pages of this application for occupancy must be completed in detail by the proposed lessee/roommate/buyer.
2. If any question is not answered or left blank, this application may be returned.
3. A copy of the Sales Contract/Lease must be attached to this completed application and include copy of Government Issue photo ID of all residents over 18.
4. If applicable pet registration form with a picture of the dog/ cat and medical records
5. A non-refundable processing fee in the amount of $150.00 (cashier's check or money order) must accompany the application. Fee to be payable to "Lakes at Boca Rio HOA"
6. All prospective occupants must be interviewed prior to final approval.
7. All Vehicles must be inspected at the time of the interview. Attach a copy of all vehicle registrations.
8. The owner (seller) must provide the purchaser (buyer) with a copy of the Homeowners Documents, rules and regulations, parking sticker, and keys to the unit, pool/clubhouse and mailbox.
9. The owner must provide the lessee (renter) with a copy of the rules and regulations, parking stickers, keys to the unit, pool/clubhouse and mailbox.
10. The Rules and Regulations must be gone over with the lessee (renter) at the time of the interview.
11. If a unit is sold, transferred or leased to two (2) or persons who are not members of the same immediate family separate applications, fees and screening are required.
12. All monetary charges must be brought current (maintenance, assessments, special assessments, interest, late charges, legal fees, fines, etc.) prior to the interview.
13. Units may not be occupied by more that two (2) persons per bedroom.
14. Approval to be signed by committee member.

The Lakes at Boca Rio Homeowners Association, Inc.

APPLICATION FOR LEASE, SALE, GIFT, DEVISE OR INHERITANCE APPROVAL

- This application and the attached application for occupancy must be completed in detail by the proposed lessee/buyer.
- If any question is not answered or left blank, this application will be returned, not processed and not approved.
- Please attach a copy of the lease/sale agreement to this application.
- Please attach a non-refundable processing fee of $150.00 (Cashier's Check or Money Order) payable to **The Lakes of Boca Rio HOA** to this application**.**
- The completed application must be submitted to the Association Office at least fifteen (15) days prior to the desired date of occupancy.
- Lease cannot be for a period of less than one year and cannot be leased more than once in any one calendar year.
- Either one dog or one cat is allowed by any owner/tenant.
- No commercial vehicles are allowed to be parked within the community which have (i.e., a tow bar, ladders, tool box, tools boxes, no undue rust or residue from commercial work) are legal.
- The owner (landlord) must provide lessee with a copy of the Homeowners Rules and Regulations, pool keys, parking stickers and seller must provide condominium documents (to buyer only).
- There will also be required an interview with Representatives of The Association. The screening committee will contact you to set up the interview.

PLEASE PRINT OR TYPE

DATE_____

UNIT OWNER'S NAME_____

UNIT ADDRESS _____

BUYER/LESSEE/ROOMMATE NAME(S)_____

PRESENT ADDRESS: _____

BUYER/LESSEE 1 PHONE _____ **E-MAIL** _____

BUYER/LESSEE 2 PHONE _____ **E-MAIL**_____

NAME OF REALTOR: _____ PHONE _____

OTHER PERSONS WHO WILL OCCUPY THE UNIT WITH YOU

Name	Age	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The Lakes at Boca Rio Homeowners Association, Inc.

APPLICATION FOR OCCUPANCY

CURRENT UNIT OWNER NAME _____

UNIT ADDRESS;_____

SALE PRICE: _____ LEASE PRICE: _____

PURCHASE/LESSEE NAME: _____

Date of Birth _____ Social Security No. _____

SPOUSE/CO-APPLICANT_____

Date of Birth _____ Social Security No. _____

MAIDEN NAME: _____ MARITAL STATUS :_____

NUMBER OF ADULT OCCUPANTS: _____ NUMBER OF CHILDREN _____

NAME	RELATIONSHIP TO YOU	AGE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PET INFORMATION

DOG/ BREED: _____ WEIGHT: _____ NAME: _____

CAT: _____ WEIGHT: _____ NAME: _____

OTHER _____

SECTION I

RESIDENCY

PRESENT ADDRESS: _____ APT#_____

CITY _____ STATE _____ ZIP CODE_____

LANDLORD/MORTGAGE CO. _____ MTG# _____

CITY _____ STATE _____ ZIP CODE _____

SECTION II

EMPLOYMENT

PRESENT EMPLOYER _____ PHONE# _____

ADDRESS _____ STATE _____ ZIP CODE _____

LENGTH OF EMPLOYMENT _____ POSITION _____SALARY _____

PREVIOUS EMPLOYER _____PHONE# _____

ADDRESS _____ STATE _____ ZIP CODE _____

LENGTH OF EMPLOYMENT _____ POSITION _____ SALARY _____

SPOUSE/CO-APPL _____ PHONE# _____

ADDRESS _____ STATE _____ ZIP CODE _____

LENGTH OF EMPLOYMENT _____ POSITION _____ SALARY _____

SECTION III

BANK INFORMATION FOR SALE ONLY

BANK NAME _____ PHONE# _____

BANK ADDRESS _____

CHECKING ACCT # _____ SAVINGS ACCT# _____

NUMBER OF YEARS YOU HAVE HELD THIS BANK ACCT: CK _____ SAV _____

SECTION IV

CHARACTER REFERENCES

NAME _____ PH # HOME _____ WORK _____

ADDRESS _____

NAME _____ PH # HOME _____ WORK _____

ADDRESS _____

SECTION V

AUTOMOBILE INFORMATION

NUMBER OF CARS _____ DRIVERS LICENSE #: _____

LICENSING STATE _____ EXPIRES _____

MAKE _____ MODEL _____ YEAR _____ TAG # _____ STATE _____

MAKE _____ MODEL _____ YEAR _____ TAG # _____ STATE _____

MAKE _____ MODEL _____ YEAR _____ TAG # _____ STATE _____

IN AN EMERGENCY NOTIFY

NAME _____ RELATIONSHIP _____

PHONE: _____ CELL _____

ADDRESS _____

DO THEY HAVE A KEY TO YOUR UNIT _____ Yes _____ No

SECTION VI

GENERAL INFORMATION

Attached is a non-refundable application fee of $150.00 payable to :

THE LAKES AT BOCA RIO HOMEOWNERS ASSOCIATION:

If any question is left blank, this application may not be approved. This application is subject to approval by the Board of Directors.

I/we declare the above information to be true and correct. I/we authorize the landlord, or agent (s) to verify it and obtain a consumer credit report.

I /we understand an investigation of my/our background will be conducted to determine by character, general reputation, personal characteristics, mode of living and specifically authorize The Lakes at Boca Rio to make such an investigation.

I/we agree to abide by the Rules and Regulations of the Association.

SIGNATURE _____ DATE _____

PRINT NAME: _____

SIGNATURE _____ DATE _____

PRINT NAME: _____