

Rond Point Condominium Association, Inc.
7800 Collins Ave., Miami Beach, FL 33141

Lease / Purchase Application Package

Lease Check List

1. ☐ Are you a member of the armed forces? ☐ Yes ☐ No
2. ☐ One personal information sheet and privacy release per person, completed and signed
3. ☐ Copy of valid driver license
4. ☐ Copy of the lease or sales contract complete and executed
5. ☐ A check or money order, payable to Nautica Management, in the sum of \$100.00 per applicant or married couple, non-refundable for screening / administrative fee
6. ☐ A check in the sum of \$350.00 for common area security deposit, payable to Rond Point Condominium Association, refundable after move out
7. ☐ Maintenance fees must be current for application to be approved

Purchase Check List

1. ☐ Follow steps 1 through 5 (omit step 6)
2. ☐ A check or money order in the sum of \$250.00, payable to Nautica Management, for ESTOPPEL letter
3. ☐ If required, a check or money order in the sum of \$200.00 for lender questionnaire

Office Procedure

1. ☐ Receive the complete package
2. ☐ Check background
3. ☐ Bring all information to the board for review
4. ☐ Schedule interview with the board or management agent

Interview

- ☐ Resident received copy of rules & regulations from board or management agent

Interviewer _____ Date _____

Signature _____

Moving Procedure

1. ☐ Schedule with management at least 2 business days in advance of move
2. ☐ Elevator key provided to resident
3. ☐ Walk through completed by management agent before and after move

Return the completed application to Nautica Management at 1666, #706, Kennedy Cswy., North Bay Village, FL 33141. Processing of all applications will begin after all required forms have been completed and signed. Applications will be completed within 14 days or 7 days if a member of the armed forces.

Rond Point Condominium Association, Inc.
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Privacy Release

Most banks, financial institutions, mortgage companies and employers require your signature and printed name to verify information. Please complete the form below:

AUTHORIZATION TO RELEASE BANKING, CREDIT, RESIDENCE AND EMPLOYMENT INFORMATION

You are hereby authorized to release information to the below mentioned parties, or their attorney or representative, and any and all information they request concerning my banking, credit, residence for my Application for Occupancy.

DESIGNATED PARTIES:

**Rond Point Condominium Association and
Nautica Management LLC**

I hereby waive any privileges I may have with respect to this information in reference to its release to the aforesaid parties.

I have read and agree to the provisions as stated.

Applicant signature

Date

Print name

Applicant signature

Date

Print name

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Date

Print name

Applicant signature

Date

Print name

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APPLICATION TYPE		Lease ☐		Purchase ☐		Unit #	
PERSONAL INFORMATION							
Name	First			MI	Last		
Date of Birth				Social Sec. Number			
Phone		Cell Phone		Driver License #			
Present Address				City			
E-mail Address				State		Zip Code	
Landlord Name				Landlord Phone			
Previous Address				City, State, Zip			
Previous Landlord Name				Previous Landlord Phone			
EMPLOYMENT INFORMATION							
Present Employer							
Address				City		Zip Code	
Supervisor Name				Contact Phone			
Position		Salary		Hire Date			
GENERAL							
Lease Amount \$		Beginning Date			Expiration Date		
Minor Occupants	Name			Age			
	Name			Age			
	Name			Age			
	Name			Age			
Emergency Contact Name				Emergency Contact Phone			
PARKING INFORMATION							
Parking space # 1				Decal #			
Make & Model				Color			
Tag number							
Parking space # 2				Decal #			
Make & Model				Color			
Tag number							

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APPLICATION TYPE		Lease ☐		Purchase ☐		Unit #	
PERSONAL INFORMATION							
Name	First			MI	Last		
Date of Birth				Social Sec. Number			
Phone		Cell Phone		Driver License #			
Present Address				City			
E-mail Address				State		Zip Code	
Landlord Name				Landlord Phone			
Previous Address				City, State, Zip			
Previous Landlord Name				Previous Landlord Phone			
EMPLOYMENT INFORMATION							
Present Employer							
Address				City		Zip Code	
Supervisor Name				Contact Phone			
Position		Salary		Hire Date			
GENERAL							
Lease Amount \$		Beginning Date			Expiration Date		
Minor Occupants	Name			Age			
	Name			Age			
	Name			Age			
	Name			Age			
Emergency Contact Name				Emergency Contact Phone			
PARKING INFORMATION							
Parking space # 1				Decal #			
Make & Model				Color			
Tag number							
Parking space # 2				Decal #			
Make & Model				Color			
Tag number							

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Pet Permission Agreement

Pets are not allowed for tenants. Only owners residing in their unit may keep pets.

We, as unit owner(s) or purchaser(s) of a condominium unit in Rond Condominium Association, Inc., request permission to bring upon the condominium/townhouse property and keep within my/our unit the pet identified and described below:

Unit #: _____ Name of Unit Owner(s): _____

Type of Pet (dog, cat): _____ Breed (if known): _____ Sex: _____

Pet's Name: _____ Current Height: _____ Height at Maturity: _____

Other Details (color, markings, etc.): _____ Date of Last Vaccination: _____

Provide a certificate of vaccination from your veterinarian.

PLEASE SUBMIT CURRENT PHOTO WITH PET REGISTRATION FORM. NO PET OVER 15"(inches) MEASURED AT THE SHOULDER AT MATURITY IS ALLOWED AND ONLY ONE DOG OR TWO CATS PET PER UNIT!

In requesting this permission, and if granted in accepting it, We do so subject to all of the following provisions of which We fully understand and by which We agree to be fully bound:

1. The pet described is the only pet for which such permission is requested (or may be granted), and if at any time, through any circumstances, We no longer own said pet, any replacement pet will be subject to a new pet agreement.
2. If granted this permission, We will consistently and diligently discipline and supervise said pet in accordance with the By-Laws and the Rules and Regulations of Rond Point Condominium Association, Inc. and in such a manner as to prevent its becoming, in any way objectionable to, or a nuisance or offense to others.
3. Said pet shall never be allowed to freely roam any condominium property outside the unit. In matters of the pet's exercise and relief, it shall at all times be under prudent control, considerate of the interests and sensibilities of fellow unit owners, tenants, their guests and others.

IT IS THE SOLE RESPONSIBILITY OF THE PET OWNER TO CLEAN UP AFTER THE PET IN ALL COMMON AREAS (INSIDE AND OUTSIDE) OF THE ASSOCIATION PROPERTY!

4. This permission is purely conditional and subject to:

- A. Rond Point Association's Rules and Regulations.
- B. Compliance with City and County codes, and may at any time, for good cause be cancelled by the Board of Directors of Rond Point Condominium Association, Inc.
5. Upon our receipt of notice of such cancellation of permission, I/We shall promptly and permanently, without recourse, remove said pet from the unit identified below and from the condominium property, and at any point thereafter, if said pet shall be returned to our property.

Owner/Tenant: _____

Unit #: _____

(Signature)

Date: _____

Owner/Tenant: _____

Unit #: _____

(Signature)

Date: _____

PERMISSION GRANTED BY: _____

Date: _____

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Third Party Lease Agreement

This third party lease agreement is being voluntarily entered into as a stipulation for lease approval. This agreement is an addendum to the lease agreement and does not represent the entire agreement.

All payments due to the condominium association are due on the first day of each month and will be late on the eleventh day of the same month. On the eleventh day, if the monthly assessments have not been received, for any reason, all rents due from lessee will be due and payable in full to Rond Point Condominium Association, Inc. Rent will continue to be paid to the condominium association until the account balance is brought to zero. All rents received will be applied to the account balance.

Notice of invocation of this agreement may be by any means whatsoever with official written notice within 10 days of invocation.

This agreement will remain in force for the length of the lease and any subsequent renewals.

Date

Rond Point Condominium Association, Inc.
c/o Nautica Management, LLC

Lessee

Printed Name

Unit Owner Signature

Lessee

Printed Name

Printed Name

Rond Point Condominium Association, Inc.
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Certificate of Lease Approval

THIS CERTIFICATE is given this _____ day of _____, _____ by
ROND POINT CONDOMINIUM ASSOCIATION, INC., a Florida not-for-profit (the
“Association”) in regard to the following transaction:

Lessor: _____

Lessee: _____

Subject Unit: Unit # _____ of 7800 Collins Ave

at ROND POINT CONDOMINIUM, according to the **Declaration
thereof, as recorded June 11, 1997, in the Official Records
Book 17673, at Page 1566, of the Public Records of Miami-Dade
County, Florida.**

ROND POINT CONDOMINIUM ASSOCIATION, INC. [] approves [] denies the
lease of Unit # _____ from _____ to _____, in reliance on the
representations set forth above and the agreement of Lessee(s) to abide by all rules
and regulations and other restrictions of the Association.

ROND POINT CONDOMINIUM ASSOCIATION, INC.

By: _____

Title: _____

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Scheduling of Move In or Out

We have read and agree to abide by all of the moving procedures set forth by Rond Point Condominium Association, Inc. We understand that we are authorized to move only on the date and time specified below:

Date of Move: _____

Time of Move: _____

Furthermore, we understand that our entire \$350 deposit will be forfeited if ANY moving rules are violated.

Owner or Tenant Signature

Date

Owner or Tenant Signature

Date

Management Agent
Rond Point Condominium Association, Inc.

Date

Rond Point Condominium Association, Inc.
7800 Collins Ave., Miami Beach, FL 33141

Move In or Out Procedures:

1. Moving of furniture or household items in or out of the building is allowed from 9:00 AM to 5:00 PM, Monday through Friday. **Moving after hours or on weekends is strictly prohibited.**
2. Occupants moving in or out must notify Nautica Management at 305-575-2690 or rick@nauticamanagement.com **at least two (2) business days in advance** of the desired move date.
3. There is a common area *security deposit* required of all new tenants in the amount of **\$350.00** that will be given to Management (Cash, Cashier's Check, or Money Order) when the application is approved. This deposit will be posted BEFORE Move In and refunded AFTER Move Out, **provided no damage to the common elements has occurred during the period of occupancy at Rond Point.**
4. Maintenance will put pads on the elevator walls and floor, and the party moving will be given an elevator key when the move is scheduled and authorized by management.
5. All parties moving will be responsible for ALL damages by unit owner(s), tenant(s), or anyone assisting in the move. This includes damages by paid movers.
6. All boxes, containers, etc. from the move must be removed from the premises or broken down and put **INSIDE** the garbage dumpster on the ground floor of the building or **INSIDE** the recycling bins in the garage.
7. Please make sure that the lobby door or parking lot gates are **NEVER** left or blocked open.
8. **Failure to follow the moving procedures in their entirety will result in forfeiture of the \$350.00 deposit in addition to violation notices and fines to the unit owner. Any unauthorized tenants will be subject to eviction by the Association.**