

20102 NW 62nd Ave., Haileah, FL

Affinity

305-325-4243

CustomerCare@ManagedByAffinity.com

Please note the link for the HOA application: <https://managedbyaffinity.com/owner-portal/>

- The application fee is **\$150.00 for standard**, while **\$250.00 for expedited orders**.
(Please note that this expedite apply for the background check, not for the timeframe approval)
- Married applicants are required to submit a **marriage certificate** and will be charged 1 fee only.
- The approval timeframe takes **15-30 days** from the **closed** status date. Note that the timeframe is the same as an expedited order, however, the results for the background check return faster.
- **Approval** is made by the association's board of directors.

STEPS:

1. Enter the name of your association in the search box and click "**Apply**".
- 2 On the next screen, a code will be provided to you. **PLEASE WRITE DOWN THIS CODE.**
3. You can then click "**NEXT**" and you will be transferred to Tenant Evaluations. This is a partner site.
4. If this is your first time, register there. You will need the code provided to you here.
- 5 Tenant Evaluations will provide all further instructions and will address all inquiries.
- 6 Once approved, you will be notified by Tenant Evaluations

Please note that normal processing time for community applications are up to 30 days from the date of closed