
ROYAL MANAGEMENT GROUP, LLC
1235 Alton Rd. Suite A Miami Beach, Florida 33139

Application for Consent to Sale or Lease:

Please complete this Application (1) **PER APPLICANT (ALL LISTED ON THE CONTRACT MUST COMPLETE AN INDIVIDUAL APPLICATION)** and send with pertinent documentation as well as form of payment. ALL ADULTS (18 years and older) planning to reside in Unit must be listed on the contract & submit to a background check.

Please read carefully & submit the following documentation:

1. *Application completed clearly and legibly.*
2. *Clear Copy of Identification (U.S.A. Driver's License or Passport)*
3. *Copy of Sale or Rental Contract*
4. *Application Fee - \$150.00 per single applicant or Married with a marriage certificate \$150.00 as a couple (All listed on the contract must complete an individual application)*
5. **PAYMENTS FORMS ACCEPTED:** Zelle payment, money order or cashier's check:
 - Zelle payment to: Request@theroyalgroup.net (Enrolled as Royal Management Group, LLC) **MUST INCLUDE A MEMO DESCRIPTION- Example: Condo name, address, unit# & applicant name.**
 - Fees payable to Royal Management Group, LLC.
6. *Turnaround time for processing is 7-10 business days.*
7. *Rush Fee Service - \$100.00 if a response is required less then 7 business days / NOT all Associations have this service.*
8. *A Set-up fee/Intercom programming fee may apply upon approval.*
9. *Some Condo Associations may require an interview for approval which may result in longer processing times.*
10. *ALL fees listed are non-refundable- No exceptions.*
11. *Email the application & all supporting documents to REQUEST@THEROYALGROUP.NET for processing.*

*****ALL 18+ THAT WILL BE LIVING IN THE UNIT- MUST BE LISTED ON THE LEASE/SALE CONTRACT, ALL 18+ MUST COMPLETE AN INDIVIDUAL APPLICATION; MARRIED COUPLES MUST COMPLETE INDIVIDUAL APPLICATIONS.**

Office location: 1235 Alton Road
Suite A
Miami Beach, FL 33139
Monday-Friday 9AM-5PM

THE PROCESSING OF THE APPLICATION DOES NOT GUARANTEE APPROVAL.

***It is mandatory that you fill out entire form. We are unable to process incomplete applications.**

Building Name: _____ Unit#: _____ Owner name/email _____

Date: _____ Approximate Closing / Lease Date: _____ SALE / RENT Circle One

Name: _____ Telephone: _____

Real estate agent: _____ Telephone: _____ Email: _____

RENTER / PURCHASER INFORMATION

Name (as it will appear on Contract / Lease): _____

Telephone _____ Mobile _____ Fax _____

Email _____

Social Security No _____ Date of Birth _____ Sex F / M Circle One
(month/day/year)

Will any minors occupy unit? YES _____ NO _____

NAME _____ AGE _____ RELATIONSHIP _____

NAME _____ AGE _____ RELATIONSHIP _____

NAME _____ AGE _____ RELATIONSHIP _____

Total # of Occupants _____ Pets _____ Pet's Weight _____

If you have pets, you must provide up to date vaccination records.

Have you ever been arrested? ____ If yes, please explain: _____

Have you ever been convicted of a crime? ____ If yes, what was the charge(s)? _____

Date(s): _____

County/ State Convicted in: _____

Current Address (NOT the address you are moving to): _____
Unit _____

City _____ State _____ Zip Code _____

Present Landlord (Rental) _____ Telephone _____

Mortgage/Management Company _____ Telephone _____

Have you ever been evicted or broken a lease? _____

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Emergency Contact _____ Telephone: _____

Address _____ Relationship _____

Mailing Address (after closing) _____

City _____ State _____ Zip Code _____

List other States you have lived in:

EMPLOYMENT INFORMATION

Employer _____ Telephone _____

Address _____

Position _____ Date Hired _____

BANKING INFORMATION

Bank Name _____

Type of Account? _____

CHARACTER REFERENCES OTHER THAN RELATIVES

Name _____ Telephone _____

Name _____ Telephone _____

Name _____ Telephone _____

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1. I hereby agree for myself and on behalf of all persons who may use the unit which I seek to purchase that we will abide by all the restrictions contained in the By-Laws, Rules and Regulations, Condominium Documents and restrictions which are or may in the future be imposed by the Board of Directors. I understand that I will be present when guests, relatives or children who are not residents occupy the unit.
2. I have _____ have not _____ received from the current owner a copy of all the Condominium Documents or Rules and Regulations.
3. I understand that the acceptance for purchase of a unit is conditioned upon the truth and accuracy of this application and upon the approval of the Board of Directors. Occupancy prior to final approval is prohibited.
4. I understand that the Board of Directors hereinafter referred to as "the Community Association", may cause to be instituted such as an investigation of my background as the Board of Directors may deem necessary. Accordingly, I specifically authorize the Board of Directors or their Agents to make such an investigation and agree that the information contained in this and the attached application may be used in such investigation, and that the Board of Directors of and Officers of the Community Association itself shall be held harmless from any action or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board.

In making the foregoing application, I am aware that the decision of the Board of Directors will be final and that no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board.

Signature of Applicant

Date

**AUTHORIZATION FOR RELEASE
OF BANKING, RESIDENCE, EMPLOYMENT,
CREDIT AND POLICE INFORMATION**

If this application is NOT legible or is not completely or accurately filled out, Royal Management Group, Verify Screening Solutions (and the Association) will not be liable or responsible for any inaccurate information in the investigation and related report (to the Association) caused by such omissions or illegibility. By signing, the applicant recognizes that the Association or their agent, Verify Screening Solutions may investigate the information supplied by the applicant and a full disclosure of pertinent facts may be made to the Association and the unit owner/landlord. The investigation may be made of the applicant's character, general reputation, personal characteristics, credit standing, criminal background and mode of living as applicable. Any misrepresentation, falsification or omission of information may result in your disqualification. If any is not answered or left blank, this application may be returned, not processed or not approved. Missing information will result in delays in processing your application.

Print name _____

Signature of Applicant

Date

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