APPLICATION FORM

APPLICATION CHECKLIST

PROPERTY ADDRESS: _____ UNIT _____

_____ City _____ State _____ Zip Code

OWNER: _____ First Name _____ Middle Name _____ Last Name

APPLICANT: _____ First Name _____ Middle Name _____ Last Name

ALL THE ITEMS BELOW ARE REQUIRED PRIOR TO PROCESSING OF APPLICATION:

- ☐ Screening Fee Single US Resident $110.00 / Non-US Citizen and Married US Resident $160.00
  Check / Money Order / Real Estate Check ONLY
  Payable to: TRIZEL Commercial Real Estate Services, LLC.
- ☐ ***(Lease Only)*** Security Deposit (refundable) – $400.00
  Check ONLY
  Payable to: VILLAGGIO IN THE GROVE CONDOMINIUM ASSOCIATION, Inc.
- ☐ Application Completed
  One (1) Application and Fee per married couple
  One (1) Application and Fee for each individual non-married applicant residing
- ☐ ***(Lease Only)*** Copy of Lease by Tenant and Owner – Six (6) month minimum
- ☐ ***(Sale Only)*** Copy of Sales Contract/ Investment: circle the intend of use: rental property – (6+ month lease only) Seasonal Secondary Primary
- ☐ Three (3) Character Reference Letter (1) Personal, (1) Professional, (1) Employer
- ☐ One (1) current employer verification letter
- ☐ Copy of Driver's License(s) ***(All Applicants)***
- ☐ Copy of Vehicle(s) Registration(s)
- ☐ Copy of Vehicle(s) Insurance(s)
- ☐ Copy of Dog License(s), Breed Type:_____ and Rabies Vaccine(s)
- ☐ Signed Acknowledgement of Rules and Regulations

PURCHASE / RENTER APPLICATION

1. **APPLICANT:** First Name | Middle Name | Last Name

Current Address:

City | State | Zip Code

Phone No. | Cell | e-mail

2. **APPLICANT:** First Name | Middle Name | Last Name

Current Address:

City | State | Zip Code

Phone No. | Cell | e-mail

Occupy Premises: Total No. People | Total No. Children | Total No. Pets

Emergency Contact:

Phone No. | Cell | e-mail

Bank Reference:

Account No. | Location | Phone No.

1. **REFERENCE:** First Name | Last Name | Phone No.
2. **REFERENCE:** First Name | Last Name | Phone No.
3. **REFERENCE:**

APPLICATION FORM

First Name | Last Name | Phone No.

EMPLOYMENT INFORMATION

1. Applicant Employer:

Title | Date of Employment | Phone No.

Phone No. | Cell | e-mail

2. Applicant Employer:

Title | Date of Employment | Phone No.

Phone No. | Cell | e-mail

VEHICLE INFORMATION

1. VEHICLE No.

Make | Year | Model

State | Color | Tag No.

2. VEHICLE No.

Make | Year | Model

State | Color | Tag No.

Applicant(s) represents that all of the above stated information on the application is true and complete, and hereby authorizes a full investigative consumer report and verification of any and all information relating to criminal history records, court records, and credit records. Applicant acknowledges that false or omitted information herein may constitute grounds for rejection of this application, and/or forfeiture of fees or deposits and may constitute a criminal offense under the laws of this State. I/We hereby release TRIZEL Commercial Real Estate Services, LLC. from any liability and responsibility arising from their doing so. Facsimiles of this authorization may be used to facilitate multiple inquiries. In the event you receive a facsimile of this authorization, it should be treated as an original and the requested information should be released to facilitate my/our application for occupancy.

SIGNATURE: DATE: MM DD YY

RULES AND REGULATIONS ACKNOWLEDGEMENT

PROPERTY: _____

I / WE: _____

Please Print Name

HAVE READ THE RULES AND REGULATIONS AND FULLY UNDERSTAND EACH OF THE RULES AND WILL ABIDE BY THEM.

AND FURTHER UNDERSTAND THAT A VIOLATION OF THE RULES AND REGULATIONS COULD RESULT IN A FINE.

SIGNATURE: _____ DATE: _____ _____ _____

SIGNATURE: _____ DATE: _____ _____ _____

SIGNATURE: _____ DATE: _____ _____ _____

SIGNATURE: _____ DATE: _____ _____ _____

TRIZEL COMMERCIAL REAL ESTATE SERVICES LLC.
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