



COUNTRY RIDGE ESTATES HOMEOWNER'S ASSOCIATION

C/O Board of Directors, ATTN: Dina Martins
26635 SW 173 Court, Homestead, FL 33031

Uniform Application for Purchase

Owner's Information

Property Address for Sale: _____

Purchase Date: _____ Desired Move-In Date: _____

Current Owner's
Name:

Last

First

M.I.

Phone #: _____ Email: _____

Applicant's Information

Applicant's

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City

State

ZIP Code

Own? : YES ☐ NO ☐ Rent? YES ☐ NO ☐ How Long? _____

Phone #: _____ Email: _____

Social Security No.: _____ D.O.B.: _____

Employment Details

Employment Status: [] Full-Time [] Part-Time [] Student [] Self-Employed [] Unemployed [] Retired

Current Employer: _____ Phone #: _____

Address: _____ Supervisor: _____

Job Title: _____ Salary: \$ _____ Monthly Income: \$ _____

Responsibilities: _____

Date Hired: _____ Other Sources of Income: _____

May we contact your current supervisor for a reference? YES ☐ NO ☐



Previous Employer: _____ Phone #: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Proof of Income

The applicant is required to attached proof of their income to this rental application form. Acceptable documentation includes pay stubs, employer's letter certificate, bank statements or copies of the previous year's tax return.

Credit History and Criminal Background Check Authorization

Have you declared bankruptcy in the past seven (7) years? YES NO
☐ ☐

Do you consent to a credit check? YES NO
☐ ☐

Is there anything we may find in our credit check that you want to comment on? _____

Do you consent to a criminal background check? YES NO
☐ ☐

Is there anything we may find in our criminal check that you want to comment on? _____

1.) Have you ever been arrested? YES NO If so, please set forth the charge? _____
☐ ☐

2.) Have you ever been convicted of a felony or misdemeanor (other than those relating to traffic or parking violations)? YES NO If so, set forth the nature of the conviction? _____
☐ ☐

3.) Have you ever been convicted of a felony or misdemeanor relating to traffic or parking violations? YES NO If so, set forth the nature of the conviction? _____
☐ ☐

4.) Have you ever filed for bankruptcy? YES NO If so, when? _____
☐ ☐



- 5.) Are you a registered sex offender and/or sexual predator? YES NO
☐ ☐
- 6.) Have you ever been sued for non-payment of bills, credit card debt or rent? YES NO
☐ ☐
- 7.) Have you ever had a foreclosure proceeding instituted against your property? YES NO
☐ ☐
- 8.) Do you have any other bad credit information? YES NO
☐ ☐
- 9.) Have you ever been evicted or asked to move out from a prior residence or property? YES NO
☐ ☐

NOTE: If you have answered "YES" to any of the above questions (No. 1-9), provide complete details of the situation on a separate sheet of paper and attach it to this Application.

Co-Applicant Information (if applicable)

Co-Applicant's

Full Name: _____ Date: _____

Last

First

M.I.

Address: _____

Street Address

Apartment/Unit #

City

State

ZIP Code

Phone #: _____ Email: _____

Social Security No.: _____ D.O.B.: _____

Employment Details

Employment Status: [] Full-Time [] Part-Time [] Student [] Self-Employed [] Unemployed [] Retired

Current Employer: _____ Phone #: _____

Address: _____ Supervisor: _____

Job Title: _____ Salary: \$ _____ Monthly Income: \$ _____

Responsibilities: _____

Date Hired: _____ Other Sources of Income: _____

May we contact your current supervisor for a reference? YES NO
☐ ☐

Previous Employer: _____ Phone #: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____



Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Proof of Income

The applicant is required to attached proof of their income to this rental application form. Acceptable documentation includes pay stubs, employer's letter certificate, bank statements or copies of the previous year's tax return.

Credit History and Criminal Background Check Authorization

Have you declared bankruptcy in the past seven (7) years? YES NO
☐ ☐

Do you consent to a credit check? YES NO
☐ ☐

Is there anything we may find in our credit check that you want to comment on? _____

Do you consent to a criminal background check? YES NO
☐ ☐

Is there anything we may find in our criminal check that you want to comment on? _____

1.) Have you ever been arrested? YES NO If so, please set forth the charge? _____
☐ ☐ _____

2.) Have you ever been convicted of a felony or misdemeanor (other than those relating to traffic or parking violations)? YES NO If so, set forth the nature of the conviction? _____
☐ ☐ _____

3.) Have you ever been convicted of a felony or misdemeanor relating to traffic or parking violations? YES NO If so, set forth the nature of the conviction? _____
☐ ☐ _____

4.) Have you ever filed for bankruptcy? YES NO If so, when? _____
☐ ☐ _____

5.) Are you a registered sex offender and/or sexual predator? YES NO
☐ ☐

6.) Have you ever been sued for non-payment of bills, credit card debt or rent? YES NO
☐ ☐

7.) Have you ever had a foreclosure proceeding instituted against your property? YES NO
☐ ☐

8.) Do you have any other bad credit information? YES NO



- 9.) Have you ever been evicted or asked to move out from a prior residence or property?
- | | |
|--------------------------|--------------------------|
| ☐ | ☐ |
| YES | NO |
| ☐ | ☐ |

NOTE: If you have answered "YES" to any of the above questions (No. 1-9), provide complete details of the situation on a separate sheet of paper and attach it to this Application.

Other Occupants' Information (if applicable)

Please list all occupants to reside in residence.

Full Name: _____ Date of Birth: _____
Relationship: _____ Phone #: _____

Full Name: _____ Date of Birth: _____
Relationship: _____ Phone #: _____

Full Name: _____ Date of Birth: _____
Relationship: _____ Phone #: _____

Vehicle Information

Make/Model: _____ Year: _____ License Plate #: _____
Color: _____

Make/Model: _____ Year: _____ License Plate #: _____
Color: _____

Make/Model: _____ Year: _____ License Plate #: _____
Color: _____

Personal References

Please provide information for a friend, co-worker and/or relative.

Full Name: _____ Date of Birth: _____
Relationship: _____ Phone #: _____
Email: _____

Full Name: _____ Date of Birth: _____
Relationship: _____ Phone #: _____
Email: _____



Application Must Include the Following for Approval:

- ❖ A copy of the purchase contract.
- ❖ A non-refundable Application Processing Fee in the amount of \$175.00 per applicant and/or occupant over the age of 18 years old. Check or Money Order should be made payable to **Country Ridge Estates HOA**.
- ❖ Copy of photo ID's for all occupants over the age of 18 years old.

The above MUST be attached to this application and provided to the **Country Ridge Estates Homeowner's Association Board of Directors** c/o Dina Martins, 26635 SW 173 Court, Homestead, FL 33031. Approval will not be granted if incomplete.

The information as described above **must** be submitted **at least** thirty (30) days prior to the intended closing date, subsequently **All applicants are required** to attend a Welcome Orientation with members of the Approval Committee whether in person or virtually, where they will receive a copy of the By-Laws and all properly promulgated Rules and Regulations of Country Ridge Estates Homeowner's Association, with a Signature of Receipt.

Disclaimer and Signature

I/We certify and declare the foregoing information is complete to the best of my/our knowledge and is true, correct and contain no misrepresentations. I/We Am/Are aware of and agree to abide by the Declaration of Restrictions and Protective Covenants, Articles of Incorporation, By-Laws and all properly promulgated Rules and Regulations of Country Ridge Estates Homeowner's Association, Inc. and acknowledge that any purported sale, conveyance or other transfer of a Lot in violation shall be voidable at any time at the election of the Association, and if the Board of Directors shall so elect, the owner of said Lot shall be deemed to have authorized and empowered the Association to institute legal proceedings to void the tenancy or conveyance in the event of an unauthorized sale. The owner in violation shall reimburse the Association for all legal fees, costs and disbursements incurred by the Association. The amount of fees, costs and disbursements, if unpaid, shall be deemed additional common charges and shall be a lien against the Lot. I/We acknowledge receipt of a copy of the Rules and Regulations. I/We understand the necessary confidential information will remain confidential by the Association's Officers and/or the Association's Designee.

Applicant Signature: _____ Date: _____

Co-Applicant Signature: _____ Date: _____

A copy of the approval is to be sent to the following address/email/fax: _____

Release / Authorization

I/We hereby authorize Country Ridge Homeowner's Association, Inc. Board of Directors to verify all information contained on the application and conduct a full background check, including but not limited to civil, eviction, credit, and criminal, and authorize that they contact any references, persons or companies listed on the application. I/We recognize the background fee, as part of the application fee is non-refundable.

Applicant Signature: _____ Date: _____

Co-Applicant Signature: _____ Date: _____

All information obtained for the purpose of approval of this application shall remain confidential by the Associations Officers and/or the Associations designee.