



Dear Applicant,

Thank you for your interest in Latitude on the River.

We look forward to assisting you with processing your application. **Please be advised that ALL items on the checklist below are required to be submitted through the online application with United Screening Services Corporation, including the “Authorization to Collect Rent Form”. If the application is not complete, the process will be delayed.** All Tenants/Residents **MUST** complete an orientation prior to receiving APPROVAL letter and scheduling your elevator reservation to move-in.

Below you will find the link for the online application: **PLEASE READ APPLICATION CAREFULLY**

<https://latitudeontheriverleaseapplication.quickapp.pro>

- ☐ Deposit in the amount of one month's rent made payable to **Latitude on the River Condominium Association** for the required Common Area Security Deposit must be sent to the Management Office at: 185 SW 7th Street, #1200, Miami, Florida 33130 (***Cashier's Check or Money Order ONLY***)
- ☐ **Complete one online application per person** (*This includes married couples and all occupants 18 and older*)
- ☐ \$150 non-refundable Application Fee (***per applicant and/or per married couple***)
- ☐ Marriage Certificate (***if applicable***)
- ☐ A clear, legible copy of the executed **LEASE AGREEMENT** (***No lease shall be for less than 3 months***)
- ☐ Addendum to Lease (Authorization to Collect Rent)
- ☐ Please provide proof of income- Two (2) of the following items are required:
 - Three (3) consecutive pay stubs
 - 1099
 - W-2
 - Last 3 consecutive months bank statements (***if self-employed, provide last 2 years tax returns***)
- ☐ A copy of valid, government issued photo identification
- ☐ Vehicle registration and proof of vehicle insurance (***Registration must be in applicants name***) *****Oversize vehicles that are measuring more than 17 ft. long x 7ft. wide x 6.7 ft. high, such as large pickup trucks and suburban SUV's such as but not limited to, Toyota Tundra and Dodge Ram. *****
- ☐ Pet registration form, vaccine records, and picture of pet *****The Association allows two (2) household pets (i.e., dog/cat or other domesticated pet as approved by the Association) with a total combined weight not to exceed sixty (60) pounds at full growth/maturity*****

NOTE: The application WILL NOT be processed until all required documents and fees have been submitted. Incomplete applications may cause a delay in processing time. Application process may take up to 30 days. Additional time and fees may apply for international applicants.