



11200 SW 71st Street
Miami, Florida 33173

**Snapper Creek Townhouse
Homeowners Association, Inc.**

Phone: 305.279.5383
Fax: 305.279.7964

ESTOPPEL CERTIFICATE REQUEST FORM

REQUESTOR INFORMATION

Name of requestor: _____
Requestor company name: _____ signature of requestor _____
Unit address: _____
Buyer(s) name: _____

Estoppel Certificate request submitted method:

Date submitted: _____

☐ Regular mail

☐ Electronic means – fax and/or email

☐ Hand delivered

Questionnaire form: (must be provided by the requestor) ☐ YES ☐ NO

Requestor method of delivery for Estoppel Certificate:

☐ Regular mail

☐ Electronic means – fax and/or email

☐ Hand delivered – (must be picked up by the requestor)

SNAPPER CREEK HOA & PROPERTY INFORMATION

Unit owner(s) name: _____ unit address: _____
Unit Acct# _____ Unit in collection status: ☐ YES ☐ NO
Collection agent info: Name _____ contact # _____

Buyer(s) HOA approval: N/A

HOA legal documents (Bylaws-Declaration of Covenants-Articles of Incorporation-Rules & Regulations-architectural guidelines) should be available and provided by the **seller**.

HOA will assigned **two (2) parking spaces** only for **registered vehicles**.

ESTOPPEL CERTIFICATE FEES

Estoppel certificate fee: ☐ \$250.00 (10 business days)
Estoppel certificate rush fee: ☐ \$100.00 (3 business days)
Estoppel certificate delinquent account fee: ☐ \$150.00
Estoppel certificate fees payment included: ☐ YES ☐ NO payment received date: _____

**PAYMENT OF ESTOPPEL CERTIFICATE FEES ARE DUE
UPON PREPARATION OF ESTOPPEL CERTIFICATE.**

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P: 305-279-5383

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E: accounting@snappercreekhoa.com