



THE GARDENS AT BONAVENTURE 14 WEST CONDOMINIUM, INC

RESALE & RENTAL APPLICATION

This package must be submitted via TENANT EVALUATIONS ONLINE PORTAL.

All items listed must be submitted, or the application will not be processed. If ANY information is incorrect or incomplete the package will be returned to the applicant(s). The Approval process may take up to thirty (30) days. Please note Tenant Evaluation fee has always been non-refundable. This policy is communicated multiple times during the application process to ensure clarity before any payment is made. TE no-refund policy for all applications is due to the nature of the services provided. Tenant Evaluation will no longer approve any refund requests after the application has been processed

INDIVIDUAL COMMUNITY REQUIREMENT CHECK LIST

- ☐ **APPLICATION FEES:** Non-refundable online processing fee: \$150.00 per applicant or married couple. Anyone over the age of 18 needs to complete an application (Payable through Tenant Evaluations)
- ☐ Clear photo-copy of valid State ID, Driver's License, or Passport must be provided.
- ☐ Copy of Current Vehicle Registration.
- ☐ Copy of **Fully Executed Resale / Rental Agreement**. A letter of occupancy authorizing occupant is required from owner of unit for person(s) being added to an existing lease if no lease is generated for residency.
- ☐ Must obtain a Resale Package / Estoppel. Please contact Prism Community Management at contactus@prismcommunitymanagement.com.
- ☐ A Security Deposit for the Common Grounds in the amount of \$500.00 is required to be paid by the owner of the unit when submitting a lease application, payable to Gardens of Bonaventure 14 West and drop off or mailed to our office located at 7777 Glades Rd, Ste 100, Boca Raton, FL 33434.
- ☐ Four (4) reference letters: two (2) professional letters per applicant consisting of one (1) Employment and one (1) Bank Letter, and two (2) personal references



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COMMUNITY INFORMATION

1. All applications require approval from The Gardens at Bonaventure 14 West Condo Board of Directors.
 2. Occupancy prior to approval is not allowed.
 3. Orientation is required. Screenings are held the second (2nd) or fourth (4th) Wednesday of each month at 6:30pm and the appointments are made through management at least two (2) weeks in advance and once the application process is completed.
 4. No Income and Credit Score requirement
 5. Pets are allowed. Two (2) per household, under 20 lbs.
 6. Security Deposit in the amount of \$500.00 paid by the owner is required from all tenants and to be submitted with the application.
 7. Minimum number of months per lease is Twelve (12). Limit of rentals in a calendar year is one . (1).
 8. If a unit has a balance on the account, the Association have to be paid in full before the Sale / Rental can be approved. The account must be brought current before any application can be considered for approval by the Association.
 9. For Sales, the estoppel letter has to be completed before the Approval of Sale.
 10. LLCs are allowed to buy a unit, please provide Articles of Incorporation and Sunbiz registration.
 11. Parking: 2 vehicles per unit. No Commercial Vehicles, or with advertisements. All vehicles must be parked in a front facing position (no reverse parking)
 12. The Association has a Lease Renewal Process, please email a copy of the signed lease renewal to contactus@prismcommunitymanagement.com
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Property Application for Gardens at Bonaventure 14 West

1

Access TenantEvaluation

You can go to **Tenantev.com**
or scan this QR Code

**Then****2**

Create a new account

Use the following
application code to begin

15255

Property Application
Code

How to Apply?

You must create a Tenant Evaluation account to apply, or you can sign in to your existing account.

The community you are applying to could request information such as Credit report (Social Security number necessary), Criminal background check, Eviction report, Proof on income, Personal and work verifications.

The Application process may take up to 45 minutes

App available on



Important

- Application Fee: There is a cost associated with the application. You won't be charged until your digital application form is submitted at the beginning of the process.
- This application is linked to the email address you will use to create your new account.
- If you have questions regarding the application requirements, please contact the association directly.
- Tenant Evaluation does not determine your approval. The community association and its Board of Directors make the final decision after reviewing your application.