

The Club at Brickell Bay Plaza



For estoppel and questionnaire request please visit www.fsresidential.com

Apply Online

All applications MUST be completed in full by the applicant. Please complete all the required fields and upload the required documents. **Applications will not be approved until all required documents are uploaded.**

Payment by Credit Card in the amount of \$100.00 per applicant or \$100 per married couple. All persons over 18 years of age that will be living in the unit MUST apply individually. If you are a married couple, one person should complete the online screening application. Please make sure to answer "yes" and provide the name of your spouse in the application. Our screening company, apply check, will contact your spouse via your email address to provide further instruction.

CAUTION: You are responsible for having all the documentation, there are no refunds.

The Association requires TEN (10) Business days to process an application and up to THIRTY (30) days to provide a Certificate of Approval or Denial of the Application.

Sales Application

Frequently Asked Questions and Answers Sheet - [Download PDF Here](#)

Sales Application will not be accepted without the following, please upload the following documents:

- Copies of Driver's License, Social Security Card and/or Passport of all adult applicants.
- Legible Copy of the Sales Contract
- Completed Voting Certificate - [Download PDF Here](#)

For Corporation/LLC Applicants (in addition to above):

- Copy of Articles of Incorporation and Declaration of Good Standing

Post Approval:

The Association requires a copy of the Warranty Deed and fully executed Settlement Statement from the new owner(s) in order to activate the access card(s) or key fob(s).

[Start Sales Application](#)

Lease

Application

Lease Applications will not be accepted without the following:

- Copies of Driver's License, Social Security Card and/or Passport of all adult applicants.
- Lease Contract: Signed by Unit Owner and Tenant
- Lease Addendum: Initial where indicated. Signed by Unit Owner and Tenant - [Download PDF Here](#)

[Start Lease Application](#)

Resident Registration or Short-Term Rental

Resident applications will not be accepted without the following:

- Copies of Driver's License, Social Security Card and/or Passport of all adult applicants.
- Short Term agreements: Unit Owner and prospective renter must Read, Sign and Initial - [Download PDF Here](#)
- Owner Letter of Authorization for Residents: Document issued by Owner authorizing Applicant to reside in unit - [Download PDF Here](#)

For Short-Term Rentals applications and registering additional residents to unit, please contact the management office at 305-503-2400 ext. 224