



GOLDEN SAILS OWNERS ASSOCIATION, INC

RESALE / RENTAL APPLICATION

This package must be submitted via TENANT EVALUATIONS ONLINE PORTAL.

All items listed must be submitted, or the application will not be processed. If ANY information is incorrect or incomplete the package will be returned to the applicant(s). The Approval process may take up to thirty (30) days. Please note Tenant Evaluation fee has always been non-refundable. This policy is communicated multiple times during the application process to ensure clarity before any payment is made. TE no-refund policy for all applications is due to the nature of the services provided. Tenant Evaluation will no longer approve any refund requests after the application has been processed

INDIVIDUAL COMMUNITY REQUIREMENT CHECK LIST

- ☐ **APPLICATION FEES:** Non-refundable online processing fee: \$150.00 per applicant or married couple. Anyone over the age of 18 needs to complete an application
(*Payable through Tenant Evaluations*)
- ☐ Clear photo-copy of valid State ID, Driver's License, or Passport must be provided.
- ☐ Copy of Current Vehicle Registration and Proof of Insurance must be provided.
- ☐ Copy of **Fully Executed Sales / Rental Agreement**. A letter of occupancy authorizing occupant is required from owner of unit for person(s) being added to an existing lease if no lease is generated for residency.
- ☐ For Sales, must obtain a Resale Package/Estoppel via closing portal at 855-877-2472 Ext 9965 www.ciranet.com/closing_portal



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COMMUNITY INFORMATION

1. All applications require approval from the Golden Sails Owners Association, Inc Board of Directors.
2. Occupancy prior to approval is not allowed.
3. New owners must attend orientation prior approval.
4. No Credit Score required
5. No Income requirement
6. No age requirement
7. Pets are NOT allowed
8. The minimum months per lease is (12) months. The Association has a rental cap in place. No lease packages should be processed without first confirming with the Board. There is a waiting list at the onsite office. Please email GOLDSAIL@CiraMail.com for rental information.
9. For lease renewal applications please email screenings.sefl@realmanage.com
10. At the time of the Sales / Lease application (whether is a New Lease or Lease Renewal) the Lot Owner **MUST NOT** be delinquent in the payment of the Association dues and/or have any open and unresolved violations. The account must be brought current before any lease application can be considered for approval by the Association.
11. Parking Spaces or Access Devices are provided by the Association. No Parking on the streets. Each unit has been assigned one parking space.
12. No commercial vehicles are allowed.
13. LLC's are allowed to buy a unit, need to provide articles of incorporation and sunbiz registration
14. **Sales restrictions: The owners must own the unit for two years prior to renting.**
15. Estoppel letter has to be completed before the approval of the sale, please email service@ciramail.com

Property Application for GOLDEN SAILS

1

Access TenantEvaluation

You can go to **Tenantev.com**
or scan this QR Code



Then

2

Create a new account

Use the following
application code to begin

14228

Property Application
Code

How to Apply?

You must create a Tenant Evaluation account to apply, or you can sign in to your existing account.

The community you are applying to could request information such as Credit report (Social Security number necessary), Criminal background check, Eviction report, Proof on income, Personal and work verifications.

The Application process may take up to 45 minutes

App available on



Important

- **Application Fee:** There is a cost associated with the application. You won't be charged until your digital application form is submitted at the beginning of the process.
- This application is linked to the email address you will use to create your new account.
- If you have questions regarding the application requirements, please contact the association directly.
- Tenant Evaluation does not determine your approval. The community association and its Board of Directors make the final decision after reviewing your application.