

THE CARLYLE ASSOCIATION, INC.

APPLICATION FOR OCCUPANCY, PURCHASE OR LEASE

ASSOCIATION'S RULES AND RESTRICTIONS

No unit owner may dispose of an apartment or any interest therein by sale or by lease without the approval of the Association.

Unit owners are liable for any damage to any common element caused by the loading, unloading or moving of furniture or any other personal item belonging to them, their lessees or guests.

Delivery and Moving - Furniture delivery and moving arrangements must be made with the office manager at least twenty-four (24) hours in advance and must take place **between the hours of 8:30 am and 4:00 pm, Monday through Friday**, excluding holidays. The use of an unpadded elevator is prohibited except for the delivery or moving of small articles.

Dock space is available for unit owners on a first come, first served rental basis with a minimum lease term of three (3) months, payable in advance. Please contact the Board for space availability and leasing terms and conditions. Dock rules will be strictly enforced.

All leases must be for a period of one year (12 months). And ALL renewals or extensions must be approved. Leases must be written and shall limit occupancy to the person(s) specified in the lease. Lessees are bound to comply with all Association rules. Unless otherwise approved by the Board of Directors, occupancy of any unit in the Carlyle will **not exceed two (2) persons for a one-bedroom unit and four (4) persons for a two-bedroom unit.**

Laundry facilities on each floor are available for use between the hours of 8:30 am and 9:30 pm. Use of the laundry must be completed by 9:30 pm and may not be started before 8:30 am. Please show consideration for others by not leaving laundry in machines after wash or dry cycles have finished and by cleaning up after yourself – be sure to clean the lint catcher in the dryer before leaving.

Pets are not allowed under any circumstance. Guests are not permitted to bring pets into the building at any time with the exception of service animals.

Owners and lessees have been assigned parking spaces for personal use. Owner and lessee vehicles must not be parked in guest spaces, in front of the building entry doors, or on the ramp except for loading or unloading. Boats, trailers, vans, campers, and recreational or commercial vehicles of any type are not allowed - except for outside vendor or contractor vehicles and then only during normal working hours. **Guest spaces are limited, and thus must be reserved for bona fide guests. Owners and lessees must not, under any circumstance, park in guest spaces.**

A storage bin for each unit is provided on the ground floor. The office manager maintains a list of bin assignments. Under no circumstance may explosives or combustible materials be stored in these bins or anywhere else in the building.

RECEIPT ACKNOWLEDGMENT

By signing below, I acknowledge that I have read and understand the foregoing THE CARLYLE ASSOCIATION RESTRICTIONS and that I agree to abide by them for as long as I reside there. I further understand that any violation of any of the Rules and Regulations may result in a violation letter and/or a fine.

SIGNED _____ Date _____

SIGNED _____ Date _____

All applicants must sign this form. Use additional pages if necessary