

Instructions to other agents for submitting an offer

All offers, negotiations and communications must be submitted via e-mail to the listing agent (not text messages please) and will be presented to the owner by the listing agent ONLY.

Offers must be submitted on an “**As-Is 7**” Contract (or newer version) in PDF format only with the following Addendums and/or additional terms including:

- Seller name(s) from IMAPP or MiamiDade.gov. (Do not write Seller as “Owner of Record”).
- Get a Property Inspection (attached) *(Please note that we attach this form to all of our listings/offers. It does not mean that we are aware of any issues that may or may not exist in the property.)*
- Pre-qualification letter with contact information of loan officer or proof of funds for cash offers.

If applicable, include the following Addendums (CR's forms):

- Short Sale Approval
- Condominium Association
- Homeowner's Association
- Defective Drywall
- Pre-1978 Housing Lead-Based Paint Warning Statement
- FHA Financing
- VA Financing

I, the undersigned, hereby authorize Carmona Realty Group, LLC. and/or its associates to request the aforementioned documents as a condition to presenting any offer. For an offer to be considered a Full Price offer under the terms of the listing agreement it only needs to be for the full listing price. Any other terms or conditions can be countered or negotiated with the cooperation and authorization from the seller.

NOTICE: Buyer and Buyer's agent accept and acknowledge that this document is not part of the Exclusive Listing Agreement, it is not incorporated in it, including by reference, nor does it amend the standard Exclusive Listing Agreement, in any way.