

Property Application for **BRICKELL BAY TOWER CONDOMINIUM**

Property Name

How to Apply ?

1

You can go to
[Tenantev.com](https://tenantev.com) or scan
this QR Code.



then

2

Create a new account
and use the following
application code to begin.

11635

Property Application Code

Please read before applying

You must create a Tenant Evaluation account to apply, or you can sign in to your existing account.

The community you are applying to could request information such as
Credit report (Social Security number necessary), Criminal background check, Eviction report,
Proof on income, Personal and work verifications.

Important!

Application Fee: There is a cost associated with the application. You won't be charged until
your digital application form is submitted at the beginning of the process.

This application is linked to the email address you will use to create your new account. If you
have questions regarding the application requirements, please contact the association directly.

**Tenant Evaluation does not determine your approval. The community association
screening committee makes the final decision after reviewing your application.**

Application process
may take up to 45 *minutes*
tenantev.com

Do you need help?



Email us at
support@tenantevaluation.com



Call us at
305.692.7900



BRICKELL BAY TOWER CONDOMINIUM ASSOCIATION, INC.

APPLICATION FOR OCCUPANCY – LEASE

This package must be submitted via TENANT EVALUATIONS ONLINE PORTAL. All items listed must be submitted, or the application will not be processed. If ANY information is incorrect or incomplete the package will be returned to the applicant(s). The Approval process may take up to fourteen (14) days.

INDIVIDUAL COMMUNITY REQUIREMENT CHECK LIST

APPLICATION FEES: (Must be submitted with application and received prior to occupancy)

- **Non-Refundable Online Processing Fee:** \$150.00 per applicant or married couple
- **Common Area Security Deposit** [MUST BE SUBMITTED BY TENANT]
 - Amount - One Month of Rent
 - Payable – Brickell Bay Tower Condominium Association, Inc.
- **Move-In Elevator Deposit** (Refundable) \$100.00
- Clear Photocopy of Valid State ID, Driver's License, Or Passport must be provided.
- A Current Copy of Vehicle Registration per vehicle must be provided.
- Copy of **Fully Executed Lease Agreement.**
- Information Sheet
- Mail Authorization Form
- Fitness Center Waiver
- Waiver of Liability
- Background References Affidavit
- Lease Addendum
- Acknowledgement for Leasing
- Pool Rules and Regulations Form
- Rules and Regulations Acknowledgement Form

COMMUNITY INFORMATION

- All leases and permanent occupancy must be approved by the Board of Directors. Applicants must be screened and approved prior to occupying the unit.
- **Credit Score Minimum: 680**
- All applicants must attend an orientation meeting. Occupancy prior to approval is **NOT PERMITTED.**
- All leases shall be in writing, **ONLY** for a term of twelve (12) months.
- No Owner may lease the unit more than once in a twelve (12) month period.
- At the time of the Lease application (whether is a New Lease or Lease Renewal) the Lot Owner MUST NOT be delinquent in the payment of the Association dues and/or have any open and unresolved violations. The account must be brought current before any lease application can be considered for approval by the Association.
- Sub-leasing, Transient and Short-term rental of any type are **NOT PERMITTED.**
- No pets allowed.
- Moving and Large deliveries are only permitted Monday – Friday 9:00am – 4:00pm. There are no deliveries or moves on weekends and/or holidays. Deposit required for Service Elevator.