

Processing Fees: **\$150.00 per adult. Make check or money order payable to: Top Notch Management & Real Estate LLC**

Please include a copy of your lease or purchase contract as well as a color copy of the drivers license of all persons applying when submitting this application.

Allow up to 30 days for processing

Once your application is processed, a condo board member will contact you to schedule an interview for final approval

ATTENTION:

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

E-mail your completed application to topnotchmat@outlook.com & mail processing fee check or money order to:

**Top Notch Management & Real Estate
LLC Attention: Ana Gonzalez
16924 SW 215th Terrace
Miami, FL 33187**

*****For ZELLE Payments, Send to (305-300-5670)*****

OR

**CALL ANA GONZALEZ
AT: 305-300-5670
TO MAKE ALTERNATE ARRANGEMENTS**

DO NOT WRITE BELOW THIS LINE - CONDOMINIUM BOARD USE ONLY

Printed name & signature of applicant at the time of interview

Interview Date

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Interview Date

BOARD NOTES &

RECOMMENDATIONS: _____
