CARMONA
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Instructions for Submitting an Offer

All offers, negotiations and communications must be submitted via e-mail to the listing agent (no text messages please) and will be presented to the owner by the listing agent ONLY.

Offers must be submitted on an "**As-Is 7**" Contract (or newer version) and in PDF format only. We do not open links. Offer must include the following information, addendum's and/or forms:

- Seller name(s) from IMAPP or Miamidade.gov. (Do not write "Owner of Record" as the name of the owner)
- Listing agent's name and company name but do not include our commission
- Get a Property Inspection (attached) *(Please note that we attach this form to all of our listings/ offers. It does not mean that we are aware of any issues that may or may not exist in the property.)*
- Pre-qualification letter with contact information of loan officer and/or proof of funds for cash offers

If applicable, include the following forms (CR-6 forms):

- Short Sale Approval
- Condominium Association
- Homeowner's Association
- Defective Drywall
- Pre-1978 Housing Lead-Based Paint Warning Statement
- FHA Financing
- VA Financing