New Horizons
PROPERTY MANAGEMENT SOLUTIONS

Requirements for Association Purchase Applications

According to the chapter 718 of the Condominium's Florida Statutes, and in order to protect all Community Association members; all new tenant(s) at the Association must complete an application. For this procedure, prospective tenant(s) must present the following documents:

1- Copy of Driver license for all new tenant(s) older than 18 years of age
2- Copy of Social Security Card for all tenant(s) over the age of 18 (for background check verification purposes)
3- Copy of the Purchase Contract or Lease Agreement (FIRST & SIGNATURE PAGE ONLY)
4- Two recommendation letters, they may be personal OR professional.
5- Copy of Vehicle Registration(s)
6- Please visit the "Owner Resource" tab on the website, and print the Rules and Regulations for the corresponding condo and/or HOA

Fee(s):

Purchase Application: $175.00 per application (one-time fee) plus $55.00 per adult (18 years or older) for background check with a Social Security

*****International Background Check: $150.00 per person over the age of 18*****
(Note: The application fee of $175.00 will be collected in addition to the international background fee)
If an international background will be conducted the following information must be provided:

1. **Mother's Full Name (including all last names)**
2. **Mother's Date of Birth**
3. **Full Address in which you lived in while in the foreign country**
4. **Copy of Passport**

**** IMPORTANT** make sure the application is completed in full before coming to our office. ****

IMPORTANT – The fees stated above are **non-refundable** and are payable by **CHECK** or **MONEY ORDER ONLY.** Made payable to: New Horizons Property Management Solutions, LLC.

Association(s) with Rental Restriction(s) after Purchasing:

Abbott House Condominium must be owner occupied for one (1) year prior to renting unit

Abbott House Condominium: If a new applicant needs the phone number programmed in the callbox. There is a fee of: $125.00 that is due at the time of application.

************PLEASE READ RULES AND REGULATIONS FOR DETAILED INFORMATION ON THE PET REGULATIONS OF THE HOA AND/OR CONDOMINIUM************

The Approval Certificate will be available in 7 to 14 business days after the receipt of all required documents are received and necessary interview (if applicable) is completed.

I, _____ understand and agree with all above term(s) and/or condition(s) including the Rules and
(Applicant)
Regulations of the Condominium and/or HOA.

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